**Post Award Managers Monthly Meeting**

**Meeting Agenda**

January 19, 2017

8:30 a.m. – 10:30 am.

Meeting Facilitator: Lindsay Daniels

Invitees: Diana Chandara, Michelle Dutra, Becky Etheridge, Christina Christensen, Wendy Ewald, Trevor Hirst, Leann Nascimento, Holly Werner, Heather Jackson, Alexis Valle-Arevalo, Coty Ventura, Kevin Sargent, Michael Shubin, Melanie Epstein-Corbin, Brittany Conn, Diane Howerton, Maria Tinoco, Robyn Lukens, and Joyce Yowell.

I. News/Updates

II. Travel Receipt Policy Clarification

III. IRR SharePoint Pilot-Christina

IV. Requirements on Equipment and Travel Charges/Audit Findings

Upcoming Trainings:

January 25-27-San Diego-Department Research Administration Workshop

SRA-January 18-20-San Diego-Basics of Research Administration

- Creating and Maintaining the Right Organizational Structures for Research Support

- January 19-20-San Diego-Research Leadership Intensive

SRA-February 16-17-Atlanta-Grant Writing and Proposal Development

- Departmental Administration

NCURA FRA/PRA – March 8-13 – San Diego